



Agenda

Meeting: **Corporate Plan Working Group**
Date: **14 January 2020**
Time: **3.00 pm**
Place: **Hythe Room, Civic Centre.**

To: Councillors Mrs Jennifer Hollingsbee, Connor McConville,
Ian Meyers, David Monk (Chairman), Tim Prater and Lesley Whybrow

1. **Apologies for absence**

2. **Declarations of interest**

Members of the Council should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes**

To agree the minutes of the meeting held on 6 November 2019 as a true record.

4. **Feedback from Group Leaders on Corporate Plan Priorities from Groups**

5. **Key data available to support the priorities (KH)**

6. **Options for Residents Survey (KA)**

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369

Email: or download from our website

www.folkestone-hythe.gov.uk

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Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

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Minutes

Corporate Plan Working Group

Held at:	Folkestone Room - Civic Centre Folkestone
Date	Wednesday, 6 November 2019
Present	Councillors Ian Meyers, David Monk, Tim Prater and Lesley Whybrow
Apologies for Absence	Councillor Mrs Jennifer Hollingsbee and Councillor Connor McConville
Officers Present:	Katie Ainscough (Senior Communications & Engagement Officer), Kate Clark (Committee Services Officer), Tim Madden (Corporate Director - Customer, Support and Specialist Services), Susan Priest (Head of Paid Service), Matt Rain (OD & Engagement Business Partner), Charlotte Spendley (Assistant Director) and Adrian Tofts (Planning Policy Manager)

Others Present:

1. **Chair's Welcome (including purpose of group and Terms of Reference)**

The Chairman welcomed members and officers to the meeting and drew their attention to the terms of reference.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Discussion on Proposed Corporate Plan Objectives**

Adrian Tofts, Strategy, Policy and Performance Manager, presented information on the proposed ten year Corporate Plan. This contains five main objectives feeding into the Vision for the District. The objectives are:

- Housing and Infrastructure
- Economy
- Environment
- Community focused services
- Accountability, stability and transparency

Mr Tofts explained that it is important for the Working Group, along with other councillors to give strategic comments and input from the Climate and Ecological Emergency Working Group could also be considered.

4. **Options for format**

The working group were advised that initial proposals were for the corporate plan to be ready in time for the new financial year.

Members asked that consideration be given to undertaking a public consultation in order to establish current issues of concern and importance to residents across the district. Members agreed it would be useful to seek input on priorities within the consultation exercise.

It was agreed that further ideas on the format and scope of the consultation would be brought to a future meeting for discussion.

5. **Next Steps**

Action points to consider:

- This working group to consult with their relevant party groups to consider priorities under each objective.
- Officers to meet each group party leader to gather detailed views and suggestions.
- Consultation – officers to consider scope and methods, costings and the range of questions to be addressed, including how residents wish to be contacted in future.
- Format and diagrams options to be considered further.